



resume
portfolio
blog

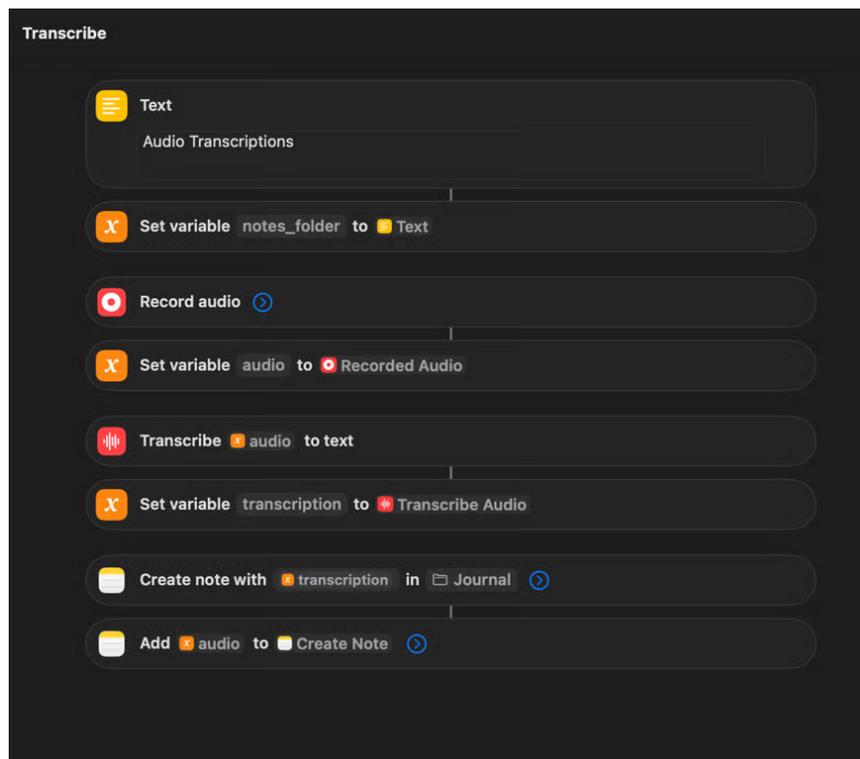
Blog / shortcuts for better note taking

I love Apple Shortcuts and have made a few to help me capture ideas quickly.

Quicker note capturing

I use the Back Tap Accessibility feature to let me open up a quick note or start a voice recording, transcribe it, and dump the text and audio into a new note.

First, I created my *Transcribe* Shortcut. Here's what it does:



Transcribe Shortcut

Next, go to **Settings > Accessibility > Touch** and scroll down to turn on **Back Tap**.

I have my Double Tap set to show a Quick Note and my Triple Tap set to launch the *Transcribe* Shortcut.

It might only save me a few clicks, but the fewer menus I have to go through or things I have to tap, the more likely I am to actually remember what I needed to capture.

Gotta say, you have to REALLY tap the back of the phone pretty sharply. Good for not accidentally taking a voice memo, can be annoying if I'm not tapping hard enough. Works through Apple Wallet.

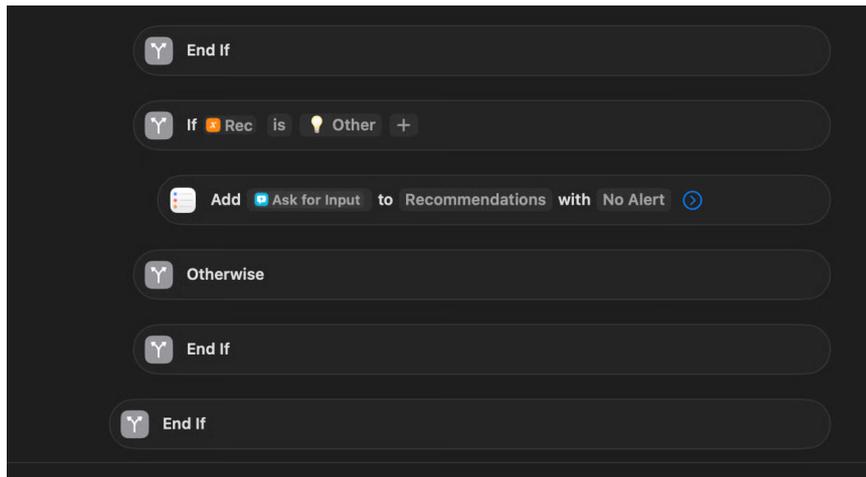
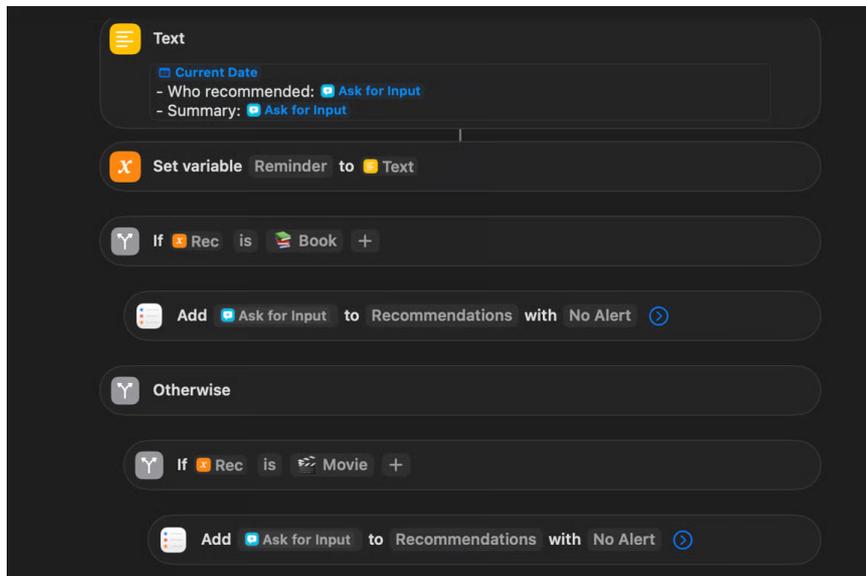
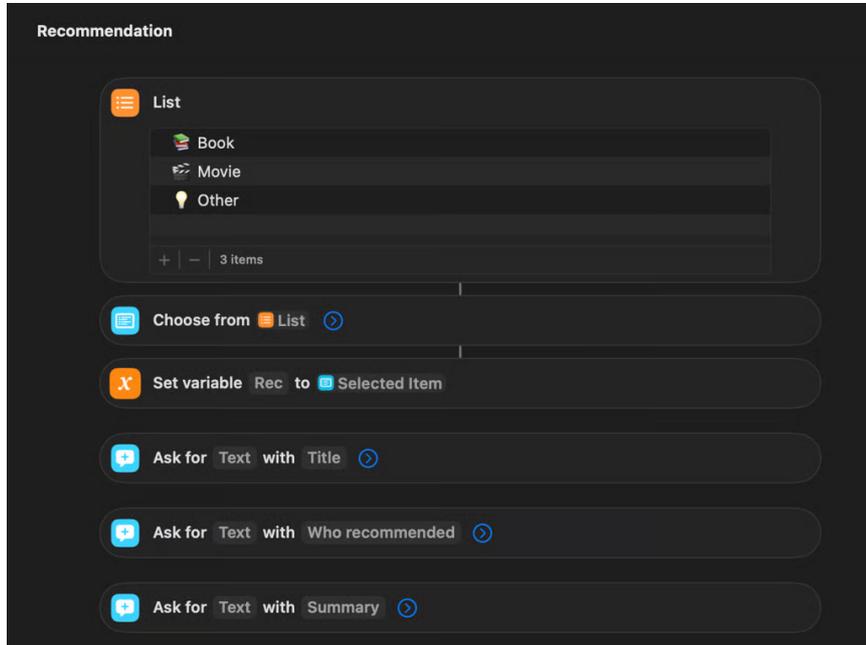
Better Recommendations

Friends tell me about books and movies I should check out and I constantly forget:

1. What the actual name of the thing was

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2. Who recommended it
3. Why I should check it out

So, I cobbled together a Shortcut to ask those questions, tag it as a Book/Movie/Other, and save the output in my Reminders App under a Recommendations List.

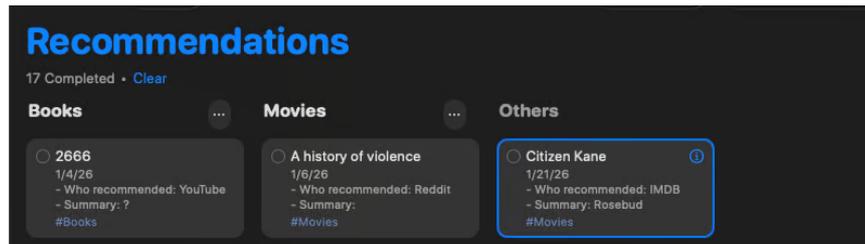


Done

I have this saved as an icon on my Home Screen and when I tap it, I get a prompt that asks:

1. Is this a book, movie, or other?
2. What's the title?
3. Who recommended it?
4. Summary - why they recommended it or a synopsis of the plot

It ends up looking like this in my Recommendations Reminder list:



From there, I can sort it into the relevant column (Books/Movies/Other) based on the tag.

Recommendations Shortcut

- Rae

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